



# 30-DAY NOTICE OF INTENT TO VACATE

## Notice of Resident Option to Request Pre-Move Out Inspection of the Residential Unit

On this date, \_\_\_\_\_, I/we the undersigned hereby give notice to vacate the dwelling  
(Date)

that I/we now occupy at: \_\_\_\_\_  
(Property Address)

I/We intend to vacate the residence listed above on or before: \_\_\_\_\_  
(Date)

Forwarding address will be:

\_\_\_\_\_  
(Address) (City) (State) (Zip Code)

### Roommate Changes:

- If this is a month to month rental agreement and not all of the residents are vacating at the same time, check here. You and your current roommates will receive by mail the "Roommate Change" paperwork that has detailed instructions on how to proceed. Please be advised Shore Management charges an administrative fee of \$200.00 for roommate changes.

### Notice To Tenant: Option to Request pre-move out Inspection of Unit

Tenants have a legal right to a pre-move out inspection of the rental unit and the right to be present during that inspection. If you request a pre-move out inspection, the residence will be inspected (no earlier than two weeks before termination of tenancy) during the hours of, Monday - Friday, 8:00 am - 4:00 pm. Following the pre-move out inspection tenants will be provided with an itemized statement specifying necessary repairs and cleaning. If the tenant is not present during the inspection they will receive an email of the itemized statement. Landlord/Agent shall provide tenant with an itemized disposition of the security deposit and return any remaining portion of the security deposit to the tenant no later than three weeks (21 days) after keys are returned to Shore Management.

*(Check only one of the following options)*

- I request the pre-move out inspection of my unit, and wish to be present.
  - If tenant requests to be present, please provide Shore Management with three times for the pre-move out inspection. (Inspections will be performed during the hours of, Monday - Friday, 8:00 am - 4:00 pm).

OPTION 1: Date: \_\_\_\_\_ Time: \_\_\_\_\_

OPTION 2: Date: \_\_\_\_\_ Time: \_\_\_\_\_

OPTION 3: Date: \_\_\_\_\_ Time: \_\_\_\_\_

- I acknowledge and permit pre-move out inspection of my unit, but I will not be present
  - Shore Management will provide 48-hour notice to enter the unit to perform the pre-move out inspection.

**Please sign, date and return this form to Shore Management:**

Email: [admin@shoremanagement.com](mailto:admin@shoremanagement.com)

Fax: (858) 274-3035

Mailing Address: **Shore Management, Inc**  
**820 Reed Ave.**  
**San Diego, CA 92109**

\_\_\_\_\_  
Tenant Name

\_\_\_\_\_  
Tenant Name

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

\* Tenant will receive confirmation upon receipt of this form